

ORDINANCE NO. 830

AN ORDINANCE AUTHORIZING THE OFFICE
OF THE ZONING ADMINISTRATOR TO COLLECT THE
FEES RECEIVED BY THE TOWN OF ST. JOHN, LAKE COUNTY,
INDIANA, FOR BUILDING PERMITS AND BUSINESS LICENSES

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana, has been reviewing its policies and procedures with regard to the issuance of building permits and business licenses and the collection of the fees therefore; and

WHEREAS, the Town Council president has discussed the matter with the Zoning Administrator and Building Commissioner of the Town of St. John, and all concerned feel that it would serve the best interest of the community to have the office of the Zoning Administrator rather than the office of the Clerk-Treasurer issue both building permits and business licenses and collect the fee therefore; and

WHEREAS, it is clearly the law in the State of Indiana that the the Clerk-Treasurer is the repository of the Town funds, and the Zoning Administrator must on a daily basis deposit all fees collected for building permits and business licenses in St. John with the Clerk-Treasurer; and

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana believes that the implementation of the foregoing policy is in the best interests of the Town of St. John, Lake County, Indiana, and its residents.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of St. John, Lake County, Indiana, that the office the Zoning Administrator of the Town of St. John, 11063 W. 93rd Avenue, St. John, Indiana shall be in charge of all building permits and business licenses in the Town of St. John, including but not necessarily limited to the issuance of said building permits and business licenses and the collection of all applicable fees therefore; and

BE IT FURTHER ORDAINED that the office of the Zoning

Administrator shall, on a daily basis, deposit all fees collected for the aforesaid building permits and business licenses and shall further provide all receipts therefore to the office of the Clerk-Treasurer, on a daily basis; and

BE IT FURTHER ORDAINED that the Clerk-Treasurer shall, on a weekly basis, for purposes of facilitating the aforesaid policy, provide the office of the Zoning Administrator with a updated list of all new town residents indicating their names and addresses; and

BE IT FURTHER ORDAINED that the Clerk-Treasurer shall be personally responsible only for funds remitted to her office by the office of the Zoning Administrator for these purposes, and shall not be personally responsible for the funds collected by the office of the Zoning Administrator; and the Town of St. John shall be responsible for and shall indemnify the office of the Clerk-Treasurer to the extent permitted by law for the funds so remitted by the office of the Zoning Administrator to the Clerk-Treasurer under this ordinance; and

BE IT FURTHER ORDAINED that the office of the Zoning Administrator shall be fully and completely responsible for the funds collected by it under this ordinance and all persons collecting funds shall be bonded; and

BE IT FURTHER ORDAINED that should any part of this ordinance be declared unlawful, only that part shall be stricken or excised without nullifying or affecting the further validity of this ordinance; and

BE IT FURTHER ORDAINED that this ordinance supersedes all other actions, resolutions, ordinances of the Town should any previously adopted ordinance, resolution, or action be in conflict with the terms of this ordinance.

Passed and Adopted by the Town Council of the Town of St.
John, Lake County, Indiana, this 17 day of FEB, 1990.

TOWN COUNCIL, TOWN OF ST. JOHN,
LAKE COUNTY, INDIANA



DAVID M. BIELSKI



RANDALL S. HARMON



DOUGLAS PATTERSON

ATTEST:



JUDITH L. COMPANIK
Clerk-Treasurer