

TOWN OF ST. JOHN, LAKE COUNTY, INDIANA

ORDINANCE NO.1062

ORDINANCE ESTABLISHING A SCHEDULE OF WAGES AND SALARIES
FOR EMPLOYEES, FIRE AND POLICE PERSONNEL, AND TOWN OFFICIALS

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana, finds it appropriate to amend the schedule of wages and salaries for the Town of St. John, Lake County, Indiana, for Town Employees, Town Officials, Police Personnel, Fire Personnel, Building and Planning Department Employees, Public Works Department Employees which includes the Water Utility Employees, Sewer Utility Employees, Street Department Employees, Waterworks District Employees, Sanitary District Employees, and Park Department Employees; and

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana, finds it proper and appropriate to set forth a schedule for payment of such salaries and wages; and

WHEREAS, pursuant to the provisions of Title 36 of the Indiana Code, as amended from time to time, the compensation of the Council Members, Clerk-Treasurer, Police Chief, Fire Chief, other Town Officials and Town Employees for services shall be as the Town Council of the Town of St. John, Lake County, Indiana, by ordinance, made direct, and find proper and appropriate to establish wages, salaries and schedule of payment thereof.

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of St. John, Lake County, Indiana, that the following schedule of wages and salaries and dates of payment, therefore, and Town Employees, Fire and Police Department personnel, the Town Officials, be and are hereby established and shall commence with pay period beginning December 20, 1997 and continue through pay period ending December 18, 1998 to wit:

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| A. | Director of Public Works
Class I | Not to exceed \$2,230.77 bi-weekly, from MVH, Waterworks District, and Sanitary District. |
| B. | Public Works Employees
Water Works Superintendent | Not to exceed \$1,694.96 bi-weekly from MVH, Water Utility, or Sewer Utility. |
| | Class I, Full Time | Not to exceed \$1,528.42 bi weekly from MVH, Water Utility, Sewer Utility, Waterworks District, or Sanitary District. |
| | Class II, Full Time | Not to exceed \$1,513.73 bi-weekly from MVH, Water Utility, Sewer Utility, Waterworks District, Sanitary District, or Park Department. |
| | Class III, Full Time | Not to exceed \$1,480.77 bi-weekly from MVH, Water Utility, Sewer Utility, Waterworks District, Sanitary District, or Park Department. |

Class IV, Full Time	Not to exceed \$1,418.42 bi-weekly from MVH, Water Utility, Sewer Utility, Waterworks District, Sanitary District, or Park Department.
Class V, Full Time	Not to exceed \$1,207.08 bi-weekly from MVH, Water Utility, Sewer Utility, Waterworks District, Sanitary District, or Park Department.
Class VI, Full or Part Time	Not to exceed \$13.00 per hour, bi-weekly from MVH, Water Utility, Sewer Utility, Waterworks District, Sanitary District, or Park Department.
Class VII, Full or Part Time	Not to exceed \$11.50 per hour, bi-weekly from MVH, Water Utility, Sewer Utility, or Park Department.
Class VIII, Full or Part Time	Not to exceed \$10.00 per hour, bi-weekly from MVH, Water Utility, Sewer Utility, or Park Department.
Class IX, Full or Part Time	Not to exceed \$8.50 per hour, bi-weekly from MVH, Water Utility, Sewer Utility, or Park Department.
Class X, Full or Part Time	Not to exceed \$7.50 per hour, bi-weekly from MVH, Water Utility, Sewer Utility, or Park Department.
Class XI, Full or Part Time	Not to exceed \$7.00 per hour, bi-weekly from MVH, Water Utility, Sewer Utility, or Park Department.
Administrative Assistant	Not to exceed 1,192.30 bi-weekly from MVH, Water Utility and Sewer Utility.
Class I, Clerk, Full Time	Not to exceed \$962.81 bi-weekly from MVH, Water Utility, Sewer Utility, or Park Department.
Class II, Clerk, Full or Part Time	Not to exceed \$8.50 per hour, bi-weekly from MVH, Water Utility, Sewer Utility, or Park Department.
C. Town Council President	Not to exceed 10,000.00 per year, payable in the amount of \$2,500.00 quarterly, (March 7, June 13, September 5, and December 12), from the General Fund.
Town Council Members	Not to exceed \$8,000.00 per year, payable in the amount of \$2,000.00 quarterly, (March 7, June 13, September 5, and December 12), from the General Fund.
D. Computer Network Administrator	Not to exceed \$1,788.46 bi-weekly from the General Fund.

- E. Archive and Records Data Entry Clerk Not to exceed \$1,123.88 bi-weekly from the General Fund.
- F. Clerk-Treasurer Not to exceed \$1,730.76 bi-weekly, from the General Fund, Water Utility and Sewer Utility.
- G. Clerk-Treasurer's Employees Chief Deputy Not to exceed \$1,500.00 bi-weekly, from the General Fund, Water Utility and Sewer Utility.
- Class I, Full Time Not to exceed \$1,120.00 bi-weekly from the General Fund, Water Utility, or Sewer Utility.
- Class II, Full Time Not to exceed \$946.14 bi-weekly from the General Fund, Water Utility, or Sewer Utility.
- Class III, Full Time Not to exceed \$838.46 bi-weekly, from the General Fund, Water Utility, or Sewer Utility.
- Billing Clerk Class I, Full Time Not to exceed \$1,225.76 bi-weekly, from the Water Utility and Sewer Utility.
- Class II, Full Time Not to exceed \$505.19 bi-weekly, each, from the Water Utility and Sewer Utility.
- Class III, Full Time Not to exceed \$448.04 bi-weekly, each, from the Water Utility and Sewer Utility.
- Class IV, Full Time Not to exceed \$401.65 bi-weekly, each, from the Water Utility and Sewer Utility.
- Class V, Full or Part Time Not to exceed \$10.00 per hour, bi-weekly from the General Fund, Water Utility or Sewer Utility.
- Class VI, Full or Part Time Not to exceed \$9.50 per hour, bi-weekly from the General Fund, Water Utility or Sewer Utility.
- Class VII, Full or Part Time Not to exceed \$8.50 per hour, bi-weekly from the General Fund, Water Utility or Sewer Utility.
- H. Building Commissioner Not to exceed \$1,400.12 bi-weekly from the General Fund.
- I. Building & Planning Employees Class I, Full Time Not to exceed \$821.77 bi-weekly from the General Fund.
- Class II, Full Time Not to exceed \$802.27 bi-weekly from the General Fund.

	Class III, Full or Part Time	Not to exceed \$10.50 per hour, bi-weekly from the General Fund.
	Class IV, Full or Part Time	Not to exceed \$9.50 per hour, bi-weekly from the General Fund.
	Class V, Full or Part Time	Not to exceed \$8.50 per hour, bi-weekly from the General Fund.
J.	Police Chief	Not to exceed \$2,038.46 bi-weekly from the General Fund.
K.	Police Officers Assistant Chief	Not to exceed \$1,903.85 bi-weekly from the General Fund.
	Lieutenant *	Not to exceed \$1,750.00 bi-weekly from the General Fund.
	Sergeant	Not to exceed \$1,692.31 bi-weekly from the General Fund.
	Corporal	Not to exceed \$1,634.62 bi-weekly from the General Fund.
	Patrolman 1st Class	Not to exceed \$1,576.92 bi-weekly from the General Fund.
	Patrolman 2nd Class	Not to exceed \$1,519.23 bi-weekly from the General Fund.
	Probationary Officer	Not to exceed \$1,442.31 bi-weekly from the General Fund.
	Police Officer Highway Safety Grant	Not to exceed Police Officer's prevailing hourly wage.
	Police Specialist	Not to exceed \$76.92 bi-weekly from the General Fund.
	Police Traffic School Trainer	Not to exceed \$45.00 per hour for the five hour class from the General Fund.
L.	Police Department Employees Secretary to the Police Chief Class I, Full Time	Not to exceed \$1,148.00 bi-weekly from the General Fund.
	Class II, Full or Part Time	Not to exceed \$14.35 per hour, bi-weekly from the General Fund.
	Class II, Full or Part Time	Not to exceed \$10.00 per hour, bi-weekly from the General Fund.
	Class III, Full or Part Time	Not to exceed \$8.70 per hour, bi-weekly from the General Fund.

Chief Radio Operator	Not to exceed \$13.85 per hour, bi-weekly from the General Fund.
Radio Operator, Full Time	Not to exceed \$13.10 per hour, bi-weekly from the General Fund or MVH.
Radio Operator, Part Time	Not to exceed \$10.00 per hour, bi-weekly from the General Fund or MVH.
Radio Operator, Trainee	Not to exceed \$7.32 per hour, bi-weekly from the General Fund or MVH.
M. Fire Chief	Not to exceed \$12.00 for each call or run within the corporate limits of the Town of St. John and within the area under contract with the St. John Township Trustee, payable bi-annually from the General Fund (June 12 and December 11, 1998).
Assistant Fire Chief	Not to exceed \$12.00 for each call or run within the corporate limits of the Town of St. John and within the area under contract with the St. John Township Trustee, payable bi-annually from the General Fund (June 12 and December 11, 1998).
Firemen	Not to exceed \$10.00 for each call or run responded to within the corporate limits of the Town of St. John and within the area under contract with the St. John Township Trustee, payable bi-annually from the General Fund (June 12 and December 11, 1998).
Firemen Training	Not to exceed \$10.00 for each practice session attended payable bi-annually from the General Fund (June 12 and December 11, 1998).
Officers Compensation	Not to exceed \$25.00 per month payable bi-annually from the General Fund (June 12 and December 11, 1998).
Fire Department Secretary	Not to exceed \$75.00 per week, bi-weekly from the General Fund.

Unless otherwise provided by contract, each active and participating member of a volunteer fire company shall be paid not less than \$100.00 per year for a clothing allowance and not less than \$100.00 per year for an automobile allowance. Should a fireman leave the department before serving the entire year, clothing allowance and car allowance will be pro-rated.

- N. Sanitary District Commissioners Not to exceed \$600.00 per year payable in the amount of \$300.00 bi-annually from the Sanitary District Operating Fund (June 12 and December 11, 1998).
- O. Town Council Secretary Pro-Tem Not to exceed \$60.00 per meeting.
 Plan Commission Secretary Not to exceed \$60.00 per meeting.
 Secretary Pro-Tem Not to exceed \$60.00 per meeting.
 BZA Secretary Not to exceed \$60.00 per meeting.
 Secretary Pro-Tem Not to exceed \$60.00 per meeting.
 Police Comm. Secretary Not to exceed \$60.00 per meeting.
 Secretary Pro-Tem Not to exceed \$60.00 per meeting.
 Drainage Board Secretary Not to exceed \$60.00 per meeting.
 Secretary Pro-Tem Not to exceed \$60.00 per meeting.
 Park Dept. Secretary Not to exceed \$60.00 per meeting.
 Secretary Pro-Tem Not to exceed \$60.00 per meeting.
 Utility Districts Secretary Not to exceed \$60.00 per meeting.
 Secretary Pro-Tem Not to exceed \$60.00 per meeting.

When any given meeting of the Town Council, Plan Commission, BZA, Police Commission, Drainage Board, Park Department, or Utility Districts exceeds three (3) hours in total time, the Secretary or Secretary Pro-Tem shall be entitled to an additional \$20.00 per meeting payment which exceeds the aforesaid three (3) hours in total time.

P. Longevity - Full Time Employees: The amount earned will be based upon one (1) year increments as follows with the first year of employment not receiving any credit towards the program, as it is still a probationary year. The longevity pay for the employee shall be paid out of the following funds: General, MVH, Sanitary District, Waterworks District, Water Utility, Sewer Utility, and Park Department. The following longevity pay schedule shall apply to all Regular Full-Time Town Employees. The amount paid will be based on completed years of continuous service as follows:

2 Years = \$100.00	14 Years = \$800.00
3 Years = \$150.00	15 Years = \$900.00
4 Years = \$200.00	16 Years = \$950.00
5 Years = \$300.00	17 Years = \$1000.00
6 Years = \$350.00	18 Years = \$1050.00
7 Years = \$400.00	19 Years = \$1100.00
8 Years = \$450.00	20 Years = \$1200.00
9 Years = \$500.00	21 Years = \$1250.00
10 Years = \$600.00	22 Years = \$1300.00
11 Years = \$650.00	23 Years = \$1350.00
12 Years = \$700.00	24 Years = \$1400.00
13 Years = \$750.00	25 Years & Over \$1500.00

Longevity will be included in the first payroll of December.

For purpose of proration at termination any part of a month worked shall be credited as a full month worked.

Q. Police Department Uniform Allowance -

1. Police Chief \$600.00 per year, with \$300.00 paid on or about June 12, 1997, and \$300.00 on or about December 11, 1998. In the event of hire or appointment during the calendar year, the amount of uniform allowance shall be prorated.

2. Police Officers \$600.00 per year for all ranks, with \$300.00 paid on or about June 12, 1998, and \$300.00 on or about December 11, 1998. In the event of being hired during the calendar year, the Officer shall be required to purchase the uniform items prescribed by the Board of Metropolitan Police Commissioners (not exceeding \$1,000.00). After one (1) year of service, the Officer would be entitled to receive the regular prescribed allowance, prorated for that calendar year.

3. Radio Operators Chief & Full Time \$400.00 per year, with \$200.00 paid on or about June 12, 1998, and \$200.00 paid on or about December 11, 1998. In the event of being hired during the calendar year, the Radio Operator shall be required to purchase the uniform items prescribed by the Board of Metropolitan Police Commissioners (not exceeding \$300.00). After one (1) year of service the Radio Operator would be entitled to receive the regular prescribed allowance, prorated for that calendar year. No allowance shall be paid until training is completed and employment is permanent.

4. Radio Operators Part Time \$150.00 per year, with \$75.00 paid on or about June 12, 1998, and \$75.00 paid on or about December 11, 1998. In the event of being hired during the calendar year, the Part Time Radio Operator shall be required to purchase the uniform items prescribed by the Board of Metropolitan Police Commissioners (not exceeding \$300.00). After one (1) year of service the Part Time Radio Operator would be entitled to receive the regular prescribed allowance, prorated for that calendar year. No allowance shall be paid until training is completed and employment is permanent.

5. Reserve Police Officers \$100.00 per year, with \$50.00 paid on or about June 12, 1997 and \$50.00 paid on or about December 11, 1998. In the event of being appointed during the calendar year, the Reserve Officer shall be required to purchase the uniform items prescribed by the Board of Metropolitan Police Commissioners (not exceeding \$700.00). After one (1) year of service the Reserve Officer would be entitled to receive the regular prescribed allowance, prorated for that calendar year.

No uniform allowances shall be paid for employees of the Police Department unless specifically prescribed herein.

- R. Employees Health Benefits
Each employee shall be provided health, dental, and life insurance at the cost of twelve (\$12.00) dollars per employee per year (\$1.00 per month), with the remaining costs to be paid by the Town. An employee may elect to include dependents within the health and dental insurance provided by the Town with the costs being paid by the Employee.
- S. Pre-Tax Premium Plan
All employees have the option, and may elect to participate in a Pre-tax Premium Plan to be established by the Town as permitted by the provisions of Internal Revenue Code, Section 125, as amended from time to time. All employees electing to participate in the Pre-tax Premium Plan shall be required to comply with the requirements of the plan, as amended from time to time.
- T. Deferred Compensation Program
All employees have the option, and may elect to participate in a Deferred Compensation Program to be established by the Town for the benefit of the employees. The deferred compensation program is specifically established to permit Town employees to participate in a supplemental retirement savings plan by contribution of a portion of salary before federal taxes to an established retirement account, all as permitted by Internal Revenue Section 457, as amended from time to time. All employees electing to participate in the program shall be required to comply with the requirements of the plan, as amended from time to time.
- U. Emergency Fire Service Response
All employees of the Town who are also delineated as Members of the St. John Volunteer Fire Department, Inc., a Not-For-Profit entity, which contracts with the town to provide fire and emergency-related services to the residents of the town, shall be permitted to respond to any fire or emergency-related call which the Town Volunteer Fire Department ordinarily and necessarily responds to while said Employee is engaged in his/her duties and responsibilities as a Town Employee. In the event an Employee elects to respond to the fire or emergency-related call for which the Town Volunteer Fire Department ordinarily responds, then said Employee shall be paid the regular wage or salary which the employee is entitled to under the terms and provisions of this Ordinance, as amended from time to time, without loss or penalty. In the event an Employee elects to respond to a fire or emergency-related call while working as a Town Employee, that Employee shall not be entitled to receipt of, nor shall be paid by the Town Volunteer Fire

Department, and the only compensation of the Employee shall be that of the wages or salaries to which that employee is entitled and no other.

That all existing ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby deemed null, void, and of no legal effect, and are specifically repealed.

If any section, clause provision or portion of this ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause provision or portion of this ordinance.

That this ordinance shall take effect, and be in full force and effect, from and after its passage by the Town Council of the Town of St. John.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF ST. JOHN, LAKE COUNTY, INDIANA, THIS _____ DAY OF _____, 1998.

JOHN R. TAYLOR, President

FRED J. KISH, Vice-President

DOUGLAS E. PATTERSON, Member

ATTEST:

JUDITH L. COMPANIK, Clerk-Treasurer

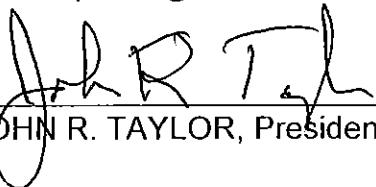
Department, and the only compensation of the Employee shall be that of the wages or salaries to which that employee is entitled and no other.

That all existing ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby deemed null, void, and of no legal effect, and are specifically repealed.

If any section, clause provision or portion of this ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause provision or portion of this ordinance.

That this ordinance shall take effect, and be in full force and effect, from and after its passage by the Town Council of the Town of St. John.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF ST. JOHN, LAKE COUNTY, INDIANA, THIS 30th DAY OF December, 1997.



JOHN R. TAYLOR, President



FRED J. KISH, Vice-President

DOUGLAS E. PATTERSON, Member

ATTEST:



JUDITH L. COMPANIK, Clerk-Treasurer