

TOWN OF ST. JOHN, LAKE COUNTY, INDIANA

ORDINANCE NO. 1260

AN ORDINANCE AMENDING ORDINANCE NO. 1173
AND ORDINANCE NO. 1072, THE SAME BEING ORDINANCES
AUTHORIZING THE USE OF CREDIT CARDS FOR VARIOUS PURCHASES
MADE BY VARYING DEPARTMENTS OF THE TOWN OF ST. JOHN

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana, did, on April 23, 1998, pass Ordinance No. 1072, the same being an ordinance authorizing the Town of St. John Police Department, by and through its Chief of Police, to obtain a credit card for various purchases of the Town of St. John Police Department; and

WHEREAS, the Town Council of the Town of St. John, Lake County, Indiana, did, on June 22, 2000, pass Ordinance No. 1173, the same being an ordinance amending Ordinance No. 1072, and authorizing wider and broader credit card use for various purchases of the Town of St. John, Lake County, Indiana; and

WHEREAS, it has come to the attention of the Town Council of the Town of St. John, Lake County, Indiana, that Ordinance No. 1173 should be amended to allow certain designated employees of the St. John Public Works Department to obtain credit cards in the names of said employees for the purposes specifically authorized herein; and

WHEREAS, it has come to the attention of the Town Council of the Town of St. John, Lake County, Indiana, that Ordinance No. 1173 should be amended to allow the St. John Town Manager to obtain a credit card in his name for the purposes specifically authorized herein; and

WHEREAS, the state legislature of the State of Indiana has provided, in I.C. 5-11-10-1 et seq., a method for certification of claims and forms for the same for the Town of St. John, Lake County, Indiana; and has also passed I.C. 36-5-4-4, the same being a method of approving claims against the Town of St. John, and providing for the allowance of the same by the Town Council of the Town of St. John.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of St. John, Lake County, Indiana, that the Town Manager of the Town of St. John shall hereby be authorized to obtain a credit card (charge card) at Bank One with offices located in St. John, Indiana, which card may be a Visa card, a MasterCard, or an American Express card.

BE IT FURTHER ORDAINED, that certain designated employees of the St. John Public Works Department (to be designated by the Public Works Director) shall hereby be authorized to obtain a credit card (charge card) at Bank One with offices located in St. John, Indiana, which card may be a Visa card, a MasterCard, or an American Express card.

BE IT FURTHER ORDAINED, that the purpose for which the credit card(s) will be issued for the Town Manager as well as the Public Works employees is for the purchase of items for seminars, conventions, training sessions, meals, hotels, and other out-of-town and travel expenses necessitated by the attendance by the Town Manager and the Public Works employees at seminars, conventions, and training sessions.

BE IT FURTHER ORDAINED, that the credit card of the Town Manager and the credit cards of the Public Works Director and the designated employees of the Public Works Department shall also be authorized for use for the purchase of materials and miscellaneous items for the Town, but only in an extreme emergency basis; that the Town Manager shall make a determination of what constitutes an extreme emergency basis and shall pre-authorize such credit card use.

BE IT FURTHER ORDAINED, that the Town Manager, the Public Works Director, and the authorized Public Works Department employees shall account for the use of their credit cards accordingly.

BE IT FURTHER ORDAINED, that the Town Manager, the Public Works Director, and the authorized Public Works Department employees, as well as the Chief of Police, the members of the Police Department, the Clerk-Treasurer, the Fire Chief, and each Town Council member shall present to the Clerk-Treasurer for payment all original charge slips and statements for such credit card purchases prior to receiving payment; and such original charge slips and statements for all such credit card purchases shall be remitted to the Town of St. John Clerk-Treasurer, no later than five (5) business days after the original charges are incurred.

BE IT FURTHER ORDAINED, that Ordinance No. 107~~2~~³ and Ordinance No. 1173 shall remain in full force and effect when not in conflict herewith as applicable.

BE IT FURTHER ORDAINED that all existing ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby deemed null, void, and of no legal affect, and are specifically repealed.

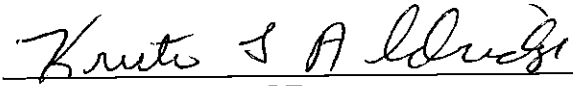
BE IT FURTHER ORDAINED that if any section, clause, provision, or portion of this ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause, provision, or portion of this ordinance.

BE IT FURTHER ORDAINED that this ordinance shall take effect and be in full force and effect, from and after its passage by the Town Council of the Town of St. John, Lake County, Indiana.

PASSED AND ADOPTED by the Town Council of the Town of St. John, Lake County, Indiana, this 27th day of August, 2002.

Aye 4 Nay 1

TOWN COUNCIL, TOWN OF ST. JOHN,
LAKE COUNTY, INDIANA


KRISTIE L. ALDRIDGE

Kathleen J. Willman
KATHLEEN J. WILLMAN

Wm M. Winterhaler
WILLIAM M. WINTERHALER

Michael S. Forbes
MICHAEL S. FORBES

Jerome J. Rudy
JEROME J. RUDY

ATTEST:

Judith L. Companik
JUDITH L. COMPANIK
Clerk-Treasurer